

## OrganizingWORKS is a Green Company

To help the environment, many companies are following the current trend of “going green”. Karen Kenney has followed “green” practices since starting OrganizingWORKS eight years ago. She recycles, reuses, or redistributes as many items as possible.

Karen offers a few ways to recycle, reuse or redistribute your unwanted items:

- Boxes, bags, packing paper and packing peanuts, used during a move, are expensive. Often these items are still very functional and can be reused multiple times.
- Outdated stationery can be cut up and used as note pads. Many copy centers will make this paper into pads for a small fee.
- Outdated addresses on printed envelopes can be covered with new address labels and the envelope can be used. Karen hasn't bought envelopes in years!
- Many people change household items such as linens, towels, pots/pans, glasses, china and flatware on a regular basis. Many of these items are gently used and can be donated, to people in need, rather than being thrown away.\*
- Ink cartridges can be refilled at stores such as **Cartridge World**. Many office supply stores, like **Staples**, will give rebates to customers when they return used printer cartridges.
- Furniture can be donated to organizations that will make it available to people in need.
- Used books can be donated to **Hands Across the Water**, a charity that sends books to other countries. **Got Books** is another company that accepts your used books and games, and offers pick-up service as well.

\* Do you have items you would like to donate but can't deliver them yourself? Karen will collect your donations and deliver them to the appropriate organizations. Karen charges a modest fee, to cover expenses, and she tries to select groups that serve your local community.

An additional benefit of reusing, recycling or donating items is that these practices lessen the impact on our landfills. This is not only good for the environment, but good for Karen's clients as well.

For information and resources that will help you recycle, reuse or donate items visit Karen's website at [www.organizingworks.net](http://www.organizingworks.net).

Additional information can be found at the following websites:

[www.gogreenwebdirectory.com](http://www.gogreenwebdirectory.com)

[www.perfgogreen.com](http://www.perfgogreen.com)

[www.energystar.gov](http://www.energystar.gov)

[www.epa.gov/epawaste/index.htm](http://www.epa.gov/epawaste/index.htm)